

# Pegasus Gate Residents Association

## Constitution

Name of association: Pegasus Gate Residents Association

Address: Pegasus Gate, Stanford Hill, Lyminster, Hampshire SO41 8DE

### Aims:

- To promote the interests of all residents of Pegasus Gate.
- To preserve and help maintain the facilities at Pegasus Gate.
- To represent all residents on matters of common interest.
- To assist in maintaining good relations between all residents.
- To provide a communication channel between residents and the lease holder and staff.
- The Association shall be non-political.

### Membership:

- Membership shall be available to all residents of Pegasus Gate.
- Membership shall be voluntary.
- Membership shall be on a per apartment basis.
- All apartments shall have an equal vote.
- All members should actively seek to represent the various needs of the estate and must not discriminate on the grounds of nationality, political opinion, race, religious opinion, sex, sexuality, disability or age.
- Members shall at all times conduct themselves in a reasonable manner when attending meetings or any other function in connection with the Association.
- Records shall be kept of all meetings and made available to all members.

### Finance:

- There shall be no financial considerations.
- No subscriptions or fees will be due from members.

### Officers

The Officers of the committee shall be:

- A Chairperson.

- An Honorary Secretary.

### **Committee:**

- A committee shall be elected to carry out the business of the Association.
- The committee shall be made up of the Officers and between three and five general members.
- The committee shall be elected at the Annual General Meeting.
- The committee shall attempt to meet once per month and no less than 9 times a year.
- Minutes of committee meetings shall be made available to all members.
- Vacancies arising during the year can be filled by an election at a general meeting. The committee may fill any vacancies arising amongst Officers or members of the committee until the next Annual General Meeting.

### **Annual General Meetings:**

- There shall be an Annual General Meeting held every year at which the committee shall report on its work, and then resign.
- The AGM shall elect the officers and committee for the next year.
- The AGM shall vote on recommendations and any amendments to the constitution.
- The Honorary Secretary shall notify all members of the date of the meeting not less than 14 days before the AGM.

### **General Meetings:**

- There will be a general meeting open to all members every two months
- A Special General Meeting open to all members will be held if ten or more members submit a request for such a meeting to the Secretary. The Honorary Secretary shall arrange for the meeting to take place within 14 days.
- The Honorary Secretary shall publicise all general meetings at least five days in advance.

### **Quorum:**

- No General Meeting or Annual General Meeting shall take place if less than 10% of members are present.
- No committee meeting shall take place if less than half of the committee are present.

## **Notice of Meetings**

- The Honorary Secretary shall give at least twenty-one days notice of an Annual General Meeting and seven days notice of an Extraordinary General Meeting, specifying the date, place and time of the meeting and the matters to be discussed.
- Members may submit items for discussion at a meeting but must do so at least 7 days before a meeting is due to be called.

## **Changes to the Constitution:**

- The constitution can only be altered at an Annual General Meeting or at a Special General Meeting called for that purpose.
- Changes to the constitution must be agreed by two thirds of the members present at the meeting.

## **Voting:**

- Any member may make a proposal. In order for it to be voted on by other members it must be seconded, or supported, by another member.
- Only members present at the meeting may vote.
- No member shall exercise more than one vote.
- In the event of an equal vote, the Chairperson shall have the casting vote.
- Voting by members shall be by show of hands and resolutions proposed and seconded shall be carried by a simple majority of those present and voting. In the event of a tie, the Chairperson may exercise his right to a casting vote.

## **Dissolution:**

- The Association may only be dissolved at a Special General Meeting called for that purpose and must be advertised fourteen days before the meeting.
- A proposal to dissolve the Association shall take effect only if agreed by two thirds of the members present at the meeting.

Wednesday 16 October 2024